

VOTING BY POST AT AN ELECTION

1. Getting ready to vote

Voting by post means I can vote at my home; it helps choose who makes decisions for my community.



2. When my postal vote arrives



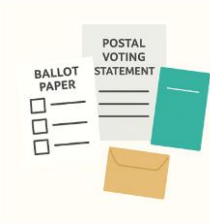
A large envelope will come through my letterbox.

This envelope has everything I need to vote.

3. Opening my postal voting pack

Inside the pack there will be:

- My ballot paper
- A postal voting statement
- A brown envelope A
- A white envelope B



Instructions are also in the pack to help me vote safely and correctly.

4. Filling in my ballot paper



The ballot paper shows the people I can vote for.

Sometimes there may be more than one ballot paper if more than one election happens.

I use a pen with black ink to make one clear **X** in the box next to my choice.

Sometimes I can vote for more than one person. There are instructions written at the top of the ballot paper.

5. Folding and placing my ballot paper

When I finish voting, I fold the ballot paper so no one can see my vote.



I put the ballot paper into the small brown envelope A and keep it turned around so the long number can be seen through the window and seal it.

6. Completing my postal voting statement

I write my date of birth on the postal voting statement.

POSTAL VOTING STATEMENT

D.O.B.

Signature

I sign my name in the signature box.



This shows that the vote is mine.

7. Packing everything correctly



I can put brown envelope A into white envelope B, along with the postal voting statement I just signed.

Before I seal it, I make sure the council's address can be seen in the window.

8. Returning my vote

I post the white envelope B in a Royal Mail postbox as soon as I can. I do not need a stamp – The envelope is already paid for.



Posting my vote on time makes sure it will be counted.

9. I have finished voting



I have taken part in an important decision.



Voting helps make my voice heard and I can feel proud.