Meeting: Planning and Licensing Committee  
Date: 11 June 2019  
Time: 7.00 pm  
Place: Council Chamber - Civic Centre, Folkestone  

To: All members of the Planning and Licensing Committee

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council’s website at https://folkestone-hythe.public-i.tv/core/portal/home.

Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. Apologies for Absence
2. Declarations of Interest

Members of the committee should declare any interests which fall under the following categories*:

a) disclosable pecuniary interests (DPI);
b) other significant interests (OSI);
c) voluntary announcements of other interests.
3. **Minutes (Pages 5 - 10)**

To consider and approve, as a correct record, the minutes of the meeting held on 30 April 2019.

4. **Minutes of the Licensing Sub-Committee (Pages 11 - 14)**

To approve the minutes of the Licensing Sub-Committee meeting held on 24 April 2019.

5. **The Folkestone & Hythe (Land at Shelleys Mews, Ingles Road, Folkestone) Tree Preservation Order No 6 of 2019 (Pages 15 - 22)**

Report DCL/19/01 considers the confirmation of the Tree Preservation Order served in respect of two Sycamore trees and the objections relating to it. The objections mainly relate to tree nuisances and tree risk.

6. **Y18.1193.FH The Barnfield, Brabourne Lane, Stowting Common, Ashford, Kent, TN25 6BQ (Pages 23 - 34)**

Report DCL/19/03 – Change of use and conversion of barn to holiday let accommodation.

7. **Y19.0377.FH 1 Varne Road, Folkestone, Kent, CT19 6BE (Pages 35 - 40)**

Report DCL/19/04 - Erection of a two storey side extension along with retrospective consent for the erection of a single storey rear extension and raised terrace area. (A map will be included in the forthcoming supplementary items).

8. **Exclusion of the Public**

To exclude the public for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraph 2 of Part 1 of Schedule 12A to the Local Government Act 1972 –

‘Information which is likely to reveal the identity of an individual.’

**Part 2 – Exempt Information Item**

9. **Unauthorised erection of dwelling (Pages 41 - 62)**

Report DCL/19/02 considers the appropriate action to be taken regarding the unauthorised erection of a dwelling house and change of use of land.

*Explanations as to different levels of interest*
(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item.