

This report will be made public on 14 May 2019



Report number **A/19/04**

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**To:** Council  
**Date:** 22 May 2019  
**Status:** Non-Executive Decision  
**Responsible Officer:** Amandeep Khroud, Assistant Director - Governance, Law & Regulatory Services

**SUBJECT: SCHEDULE OF MEETING DATES 2019/20 AND 2020/21**

**SUMMARY:** In accordance with the council rules of procedure, part 4.2, paragraph 1.1 of the constitution the Council is required to approve the annual schedule of meetings for the municipal year 2019/2020.

The proposed annual schedule of meetings for 2019/20 is appended to this report, together with the draft provisional schedule for 2020/21.

**REASON FOR RECOMMENDATIONS:**

Council is asked to agree the recommendations set out below in order to set a programme of dates for meetings of the Council and its committees.

**RECOMMENDATIONS:**

1. To receive and note report A/19/04.
2. To approve and adopt the schedule of meetings for 2019/20 appended to this report as appendix 1.
3. Adopt as draft provisional schedules of meetings for 2020/21 appended to this report as appendix 2.

## **1. INTRODUCTION**

- 1.1 In accordance with the council rules of procedure, part 4.2, paragraph 1.1 of the constitution the council is required to approve the annual schedule of meetings for the municipal year 2019/20.
- 1.2 The proposed annual schedule of meetings for 2019/20 is appended to this report, together with the draft schedule of meetings for 2020/21.

## **2. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS**

### **2.1 Legal officer's comments (AK)**

There are no legal implications arising directly from this report.

### **2.2 Finance officer's comments**

None arising directly from this report.

### **2.3 Diversities and equalities implications (AK)**

No implications arising directly from this report.

## **3. CONTACT OFFICERS AND BACKGROUND DOCUMENTS**

Councillors with any questions arising from this report should contact the following officer prior to the meeting:

Jemma West  
Telephone: 01303 853369  
E-mail: [jemma.west@folkestone-hythe.gov.uk](mailto:jemma.west@folkestone-hythe.gov.uk)

The following background documents have been relied upon in the preparation of this report.

None

### **Appendix:**

- Appendix 1 – Proposed schedule of meetings 2019/20.
- Appendix 2 – Draft schedule of meetings for 2020/21.