

This report will be made public on 29 April 2024



Report number **A/24/01**

To: Council
Date: 8 May 2024
Status: Non-Executive Decision
Responsible Officer: Amandeep Khroud, Assistant Director - Governance, Law & Regulatory Services

SUBJECT: SCHEDULE OF MEETING DATES 2024/25

SUMMARY: The Council is required to approve the annual schedule of meetings for the municipal year 2024/2025. The proposed annual schedule of meetings for 2024/25 is appended to this report, including dates for the whole of May for the following municipal year, as per the Council Procedure rules set out in part 4.2, paragraph 1.1.2(i) of the constitution.

REASON FOR RECOMMENDATIONS:

Council is asked to agree the recommendations set out below in order to set a programme of dates for meetings of the Council and its committees.

RECOMMENDATIONS:

1. To receive and note report A/24/01.
2. To approve and adopt the schedule of meetings for 2024/25 appended to this report as appendix 1.

1. INTRODUCTION

- 1.1 In accordance with the council rules of procedure, part 4.2, paragraph 1.1 of the constitution the council is required to approve the annual schedule of meetings for the municipal year 2024/25.
- 1.2 The proposed annual schedule of meetings for 2024/25 is appended to this report.

2. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

2.1 Legal officer's comments (AK)

There are no legal implications arising directly from this report.

2.2 Finance officer's comments (LW)

None arising directly from this report.

2.3 Diversities and equalities implications (AK)

No implications arising directly from this report.

3. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising from this report should contact the following officer prior to the meeting:

Jemma West
Committee Services Team Leader
Telephone: 01303 853369
E-mail: jemma.west@folkestone-hythe.gov.uk

The following background documents have been relied upon in the preparation of this report.

None

Appendix:

Appendix 1 – Proposed schedule of meetings 2024/25.