

This report will be made public on 29 April 2024



Report number **A/24/03**

To: Council
Date: 8 May 2024
Status: Non-Executive Decision
Responsible Officer: Amandeep Khroud, Assistant Director – Governance and Law

SUBJECT: ANNUAL POLICIES AND STRATEGIES ADOPTED BY CABINET AND AN UPDATE ON URGENT DECISIONS 2023/24

SUMMARY: This report is the annual report of policies and strategies that have been adopted, by Cabinet, during the 2023/24 municipal year.

REASON FOR RECOMMENDATIONS:

The Council is asked to agree the recommendations set out below, as the Council's constitution (Part 4.1, paragraph 1.2.4) provides that Cabinet is required to submit an annual report, to Council, detailing the policies that have been approved by the cabinet during the previous municipal year. Council shall also have the option of including any of the policies in the Policy Framework

RECOMMENDATIONS:

1. To receive and note report A/24/03.
2. To consider including any of the policies and/or strategies, outlined in this report, in the Policy Framework.

1. INTRODUCTION

- 1.1 In accordance with the Folkestone and Hythe District Council Constitution (Part 4.1, paragraph 1.3), Cabinet shall submit an annual report to Council, detailing the policies that have been approved in the previous municipal year, which are not those mentioned in the Policy Framework.
- 1.2 Following consideration of the report, Council shall have the opportunity of including any of those policies or strategies, approved by Cabinet, in the Policy Framework.
- 1.3 In addition, this report will also serve to report to council on the use of urgency powers when the call-in procedure has not applied, in accordance with the provisions of the Constitution (Part 6.3, paragraph 19.4).

2. POLICIES AND STRATEGIES THAT HAVE BEEN ADOPTED, REVISED OR UPDATED DURING THE YEAR 2023/24

- 2.1 Policies and strategies that have been adopted, revised or updated by Cabinet during the 2023/24 municipal year are shown below:
 - Regulation of Investigatory Powers Act 2000 (RIPA) – Policy
 - Homeowners Policy
 - Council's Children, Young People and Vulnerable Adults Safeguarding Policy
 - Medium Term Financial Strategy
 - Budget Strategy
 - Treasury Management Strategy
 - Tenant engagement strategy
 - Housing compliance policies:
 - Gas Safety
 - Fire Safety
 - Asbestos Safety
 - Electrical Safety
 - Legionella Safety
 - Lift Safety

3. DECISIONS TAKEN UNDER THE URGENCY PROVISIONS

- 3.1 As per paragraph 19.4 of part 6 of the Constitution, there is a requirement that executive decisions taken using Rule 13 (Special Urgency) in the preceding year be reported to the Annual meeting, along with a summary of the matters in respect of which those decisions were taken. There were no decisions taken using Rule 13 in the municipal year 23/24.
- 3.2 There were however 4 urgent decisions taken using Rule 12 (General Exception) and call-in was disregarded for 1 of those decisions as per paragraph 7 of part 6 of the constitution (Call-in and urgency). Items where call-in was disregarded were reported to Full Council in line with the constitution.

4. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

4.1 Legal Officer's Comments (AK)

There are no legal comments.

4.2 Finance Officer's Comments

There are no direct financial implications associated with this report: the financial implications of individual policies would have been contained within the specific reports at the time the policies were adopted.

4.3 Diversities and Equalities Implications (AK)

Where necessary, an equality impact assessment has been prepared in support of each policy and is appended to that policy.

5. CONTACT OFFICER AND BACKGROUND DOCUMENTS

Councillors with any questions arising from this report should contact the following officer prior to the meeting:

Jemma West, Democratic Services Team Leader
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The following background documents have been relied upon in the preparation of this report:

None