Infrastructure Funding Statement 2021/2022 Folkestone & Hythe District Council January 2023

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1. Introduction

1.1 Background

- 1.1.1 This report provides information on the monetary (and some non-monetary) contributions sought and received from developers for the provision of infrastructure to support development in Folkestone & Hythe District, and the subsequent use, or intended use, of those contributions by Folkestone & Hythe District Council (F&HDC). It also provides a statement of the infrastructure projects or types of infrastructure which the Council as CIL charging authority intends will be, or may be, wholly or partly funded by CIL. The report covers the financial year 1 April 2021 31 March 2022.
- 1.1.2 F&HDC seeks developer contributions from two sources: through the Community Infrastructure Levy (CIL) and also Section 106 agreements (also known as "planning obligations") with developers accompanying individual planning applications.

1.2 CIL

- 1.2.1 CIL came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010 and has been in operation in the district since 1st August 2016. CIL is a set charge, based on the gross internal area floorspace of buildings, on new residential and supermarket development to help fund the infrastructure needed to address the cumulative impact of planned development. Our CIL Charging Schedule, setting out our CIL charging rates, is available on our website.
- 1.2.2 Local planning authorities must use CIL to fund 'the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area'. There is also a Neighbourhood portion of CIL 'Local CIL' which is similarly able to fund infrastructure but can also fund 'anything else that is concerned with addressing the demands that development places on an area'. Under 'Local CIL', a CIL charging authority must pass 15% of local CIL receipts to the Parish or Town council for the area where a CIL liable development takes place, rising to 25% if the parish has a Neighbourhood Plan in place. The St Mary in the Marsh Neighbourhood Plan was adopted following a Cabinet meeting on 30 January 2019. F&HDC has prepared a CIL Advice Note for Parish and Town Councils on CIL.

1.3 Planning Obligations

1.3.1 Section 106 of the Town and Country Planning Act 1990 enables a local planning authority to enter into a negotiated agreement – a planning obligation - to mitigate the impact of a specific development, to make it acceptable in planning terms. The planning obligation might, for example, require the provision or contribution to a new or improved road, school, health facility or local green infrastructure. Local planning authorities can also seek planning obligations to secure a proportion of affordable housing from residential developments. In some instances, section 106 planning obligations may require payments to be made to parish councils.

2. CIL

2.1 Community Infrastructure Levy Report

- 2.1.1 Total CIL receipts during reported year which includes any land and infrastructure "payments" received as "In-Kind" CIL payments; any CIL receipts subsequently set aside for CIL administration and 'Local CIL' purposes; any CIL surcharges/interest received, and CIL received for any other reason.
- 2.1.2 The District Council has a CIL instalments policy that came into effect in March 2017, which is set out on our website. This allows for CIL to be paid in up to three instalments over a 12-month period, depending on the CIL liability.
- 2.1.3 The CIL Demand Notice, however, sets out the whole sum payable and the instalments required; therefore CIL Demand Notices issued during a particular year do not necessarily equate to the CIL sums likely to be received during that year. In addition, developments can be altered through further planning permissions over time, often resulting in revised Demand Notices needing to be issued. Any such re-issued Notices are not double-counted in this report; if a Demand Notice is issued and then re- issued in the same reporting year, only the re-issued Notice would be included within the figure for CIL invoiced during the year.

2.2 Headline Figures

Item	Amount
CIL invoiced (set out in Demand Notices) in 2021/22	£934,277.81
CIL receipts received in 2021/22	£1,368,101.10
CIL receipts that CIL regulations 59E and 59F apply to (funds received and retained for Parish Meetings)	£0
CIL expenditure in 2021/22 (as passed to Parish and Town Councils and CIL Admin)	£67,586.04
CIL retained at end of 2021/22 (from all CIL income received since August 2016 to April 2021, as retained for Strategic CIL, CIL Admin and areas with Parish Meetings)	£1,771,242.06
Total CIL passed to town and parish councils (as the Neighbourhood component) up to 31st March 2022	£194,651.07

2.3 CIL infrastructure expenditure in 2021/22

2.3.1 As of 31 March 2022, no CIL had been allocated or spent on strategic infrastructure. The sum of £20,000 was allocated towards the refurbishment of Radnor Park Lodge in January 2022. The allocation of these monies was approved via the S106 and CIL Working Group in accordance with the CIL Governance Framework.

2.4 Other CIL expenditure in 2021/22

- 2.4.1 In 2021/22 the amount of £9,732.24 was spent on CIL administration.
- 2.4.2 The District Council passed a proportion of CIL (Neighbourhood or Local CIL) to Parish and Town Councils under CIL regulations 59A and 59B in 2021/22, as set out in the following table:

Parish / Town Council	CIL amount provided
Brenzett Parish Council	£5,952.62
Folkestone Town Council	£14,926.92
Hythe Town Council	£5,616.12
Sandgate Parish Council	£5,165.64
Stelling MInnis Parish Council	£25,300
St Mary in the Marsh Parish Council	£892.50
Total	£57,853.80

- 2.4.3 In 2021/22 the sum of £394,681.01 was passed to Kent County Council in accordance with the adopted CIL Governance arrangements. CIL was passed to external organisations (other than parish/town councils) under CIL regulation 59(4).
- 2.4.4 In 2021/22, under Regulation 59E, the District Council did not recover any CIL previously paid to a parish or town council.
- 2.4.5 Officers of the District Council has engaged with Town or Parish Clerks to direct parties to the CIL guidance note dated February 2018. There is also regular dialogue concerning the payment of the Neighbourhood Allocation to qualifying Town and Parish Councils. A presentation on CIL was delivered at the Parish Forum meeting held on the 8th July 2021 by an officer of the Council (Planning Policy Senior Specialist). To date there has been no corresponding spend of the Neighbourhood Allocation by Town or Parish Councils.

2.5 CIL receipts retained (allocated and unallocated)

- 2.5.1 'Allocated' means CIL sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. 'Allocated' also includes sums which will knowingly be passed to an external organisation but which are yet to be passed.
- 2.5.2 The total amount of CIL receipts, received prior to 2021/22, which had been allocated (to an infrastructure project or item), but not spent, by the end of 2021/22: £467,771.22.
- 2.5.3 The total amount of CIL receipts, received prior to 2021/22, which had <u>not been allocated</u> (to an infrastructure project or item) by the end of 2021/22: £0

2.5.4 The total amount of CIL receipts, whenever collected including 2021/22, which were allocated (whether allocated prior to or during 2021/22) but not spent during 2021/22: £1,771,242.06

2.6 CIL receipts retained (regulation 59E and 59F)

- 2.6.1 No notices were served in accordance with regulation 59E (to recover CIL previously passed to a parish or town council).
- 2.6.2 CIL receipts received in 2021/22 retained at the end of 2021/22 (other than those to which CIL regulation 59E and 59F applied): £1,303,470.84
- 2.6.3 CIL receipts received before 2021/22 retained at the end of 2021/22 (other than those to which CIL regulation 59E and 59F applied): £467,771.22
- 2.6.4 CIL receipts received in 2021/22 to which CIL regulation 59E or 59F applied, retained at the end of 2021/22: £0
- 2.6.5 CIL receipts received prior to 2021/22 to which CIL regulation 59E or 59F applied, retained at the end of 2021/22: £0

2.7 The (CIL) Infrastructure List

2.7.1 Regulation 121A(1)(a) requires the infrastructure funding statement to include:

"a statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) ("the infrastructure list")"

- 2.7.2 A significant role of the IFS is, therefore, to identify those infrastructure projects or types of infrastructure which Folkestone & Hythe District intends will be, or may be, wholly or partly funded by the Community Infrastructure Levy; whilst indicating other sources of funding that can be pooled to fund the same infrastructure projects.
- 2.7.3 In conjunction with the approved process for scheme prioritisation as set out in the District Council's CIL Governance Framework adopted by Cabinet in June 2020, the District Council has identified the following projects to represent its top priorities:
 - Folkestone Town Centre Place Plan projects to be defined in accordance with the advancement of the Place Plan
 - Princes Parade Leisure Centre and open/play space provision
 - Strategic Play Areas as set out in the adopted Play Area Strategy
- 2.7.4 The Council shall use as much as the CIL pot assigned under the control of F&HDC as possible to facilitate project delivery, as required. A proportion of future CIL receipts to be collected and controlled by the District Council could be used to repay loans used to support infrastructure, i.e. where the Council has acted to provide forward-funding.
- 2.7.5 Those projects that have been referenced under scheme prioritisation shall continue to be the subject of discussion at the S106 and CIL Working Group.

3. Section 106

3.1 Planning Obligations Report

Relevant Local Plan policies

- 3.1.1 Core Strategy Policy SS5 specifies the Council will through planning condition or obligation (S106) require new developments to secure improvements towards required infrastructure which are necessary to make the development acceptable.
- 3.1.2 Core Strategy Policy CSD1 (Balanced Neighborhoods) specifies requirements for affordable housing from new development. S106 agreements are used to secure affordable housing either through on- site provision or (off-site) commuted sum.

Items funded or to be funded by S106 monies

3.1.3 The majority of S106 agreements are used to fund delivery of affordable housing, open space provision (off-site), highways transport and education. The table below identifies the type of items that Section 106 monies have been used to fund during the reporting year, alongside those to be funded by Section 106 monies in the future. It includes information on the status of delivery.

3.2 Headline Figures

Monetary Contributions

Item Type	Amount
Total money to be provided through planning obligations agreed in 2021/22	£723,627.88
Total money received through planning obligations (whenever agreed) in 2021/22	£1,260,779.91
Total money, received through planning obligations (whenever agreed), spent in 2021/22	£924,564.60
Total money, received through planning obligations (whenever agreed), retained at the end of 2021/22 (excluding "commuted sums" for longer term maintenance).	£2,603,436.01
Total money, received through planning obligations (whenever agreed), retained at the end of 2021/22 as "commuted sums" for longer term maintenance.	£85,020.99

^{*}includes internal transfers and payments to third parties - refer to Table 3.3

Non-Monetary Contributions

Item	Amount
Total number of affordable housing units to be provided through planning obligations agreed in 2021/22	70 dwellings
Total number of affordable housing units which were provided through planning obligations (whenever agreed) in 2021/22	23 dwellings
Total number of school places for pupils to be provided through planning obligations agreed in 2021/22	6 Secondary school places
Total number of school places for pupils which were provided through planning obligations (whenever agreed) in 2021/22	79 Primary school places

3.3 S106 agreements entered into

3.3.1 Table 3.1 details those S106 contributions entered into by F&HDC during the reporting period.

Table 3.1. S106 obligations entered into by F&HDC during the reporting period (1 April 2021 to 31 March 2022) but not yet triggered.

Planning Application reference / Scheme	Infrastructure Item	Monies secured in 2021/22 but not triggered
21/0386/FH 52-54 Guildhall Street Folkestone	Affordable housing	£10,9854.00
21/0386/FH 52-54 Guildhall Street Folkestone	Open space	£8,271.03
21/0386/FH 52-54 Guildhall Street Folkestone	Play equipment	£10,330.80
Y19/0016/FH LA 86-88 Tontine St Folkestone	Community learning	£738.90
Y19/0016/FH LA 86-88 Tontine St Folkestone	Libraries	£2,495.25
Y19/0016/FH LA 86-88 Tontine St Folkestone	NHS	£23,976.00
Y19/0016/FH LA 86-88 Tontine St Folkestone	Off site affordable housing	£321,000.00
Y19/0016/FH LA 86-88 Tontine St Folkestone	Social care	£6,609.60
Y19/0016/FH LA 86-88 Tontine St Folkestone	Waste	£9,986.40
Y19/0016/FH LA 86-88 Tontine St Folkestone	Youth Services	£2,947.50
Y19/0071/FH Smiths Medical Hythe	Health Care	£69,810.00
Y19/0071/FH Smiths Medical Hythe	Open space	£71,177.50
Y19/0071/FH Smiths Medical Hythe	Play space	£86,430.90

3.4 Section 106 infrastructure expenditure in 2021/22

3.4.1 Table 3.2 below sets out:

- The items of infrastructure on which money received through planning obligations has been spent in 2021/22
- The amount of money received through planning obligations, spent on each item

Table 3.2. S106 monies spent by F&HDC during the reporting period (1 April 2021 to 31 March 2022)

Planning Application reference / Scheme	Infrastructure Item	Monies spent in 2021/22
Y10/0898/SH	FHDC Affordable Housing	£818,704.95
Y11/0284/SH	Flood defence - Shingle Monitoring (F&HDC)	£3,017.00
Y11/1156/SH	KCC Community Learning	£15,221.91
Y15/0467/SH	FHDC Affordable Housing	£77,715.74
Y17/1377	Community use	£4,405.00
Y14/0873/SH	Monitoring fee	£5,500.00
	Total	£924,564.60

3.5 Section 106 receipts retained (allocated and unallocated)

- 3.5.1 The total amount of money, received through planning obligations prior to 2021/22, which had not been allocated (to an infrastructure project or item) by the end of 2021/22: £0
- 3.5.2 The total amount of money, received under any planning obligation in any year, which had been allocated (to an infrastructure project or type) for spending by the end of 2021/22 but which had not been spent: £2,688,457
- 3.5.3 Table 3.3 provides a breakdown of S106 monies held by the District Council by general headings to identify what form of infrastructure Section 106 monies will be used to fund in the future.

Table 3.3. Total S106 monies held by F&HDC at 31 March 2022

Planning			Other	FHDC	FHDC		
reference	Balance	Total	3rd	Affordable	Open	FHDC	Total
number	31/03/22	KCC	Parties	Housing	Space	Other	
Y03/0903/SH	£48,641	£0	£0	£0	£0	£48,641	£48,641
Y06/1079/SH	£318,660	£0	£0	£0	£0	£318,660	£318,660
Y07/1566/SH	£81,307	£0	£81,307	£0	£0	£0	£81,307
Y09/0627/SH	£11,820	£0	£0	£0	£0	£11,820	£11,820
Y09/0627/SH	£5,026	£0	£0	£0	£0	£5,026	£5,026
Y10/0898/SH	£10,561	£0	£0	£0	£0	£10,561	£10,561
Y11/0812/SH	£2,800	£0	£0	£0	£2,800	£0	£2,800
Y11/1156/SH	£9,746	£0	£0	£0	£7,209	£2,537	£9,746
Y12/0980/SH	£5,169	£5,169	£0	£0	£0	£0	£5,169
Y13/0172/SH	£117,745	£0	£0	£0	£0	£117,745	£117,745
Y13/0595/SH							
(Y12/055/SH)	£5,000	£0	£0	£0	£5,000	£0	£5,000
Y13/1206/SH	£104,343	£1,769	£0	£102,575	£0	£0	£104,343
Y14/0300/SH	£190,276	£2,643	£0	£0	£0	£187,634	£190,276
Y10/0698/SH							
&							
Y15/0806/SH	£61,421	£0	£0	£0	£21,022	£40,399	£61,421
Y15/0467/SH	£0	£0	£0	£0	£0	£0	£0
Y15/0581/SH	£135,903	£0	£0	£135,903	£0	£0	£135,903
Y15/0164/SH							
&							
Y19/0048/SH	£637,622	£156,475	£75,589	£0	£183,107	£222,450	£637,622

Y15/0741/SH	£52,620	£0	£0	£0	£52,620	£0	£52,620
Y17/1377/SH	£143,454	£0	£0	£0	£0	£143,454	£143,454
Y19/1164/SH	£155,694	£71,355	£24,715	£0	£25,200	£34,424	£155,694
Y14/0873/SH	£327,200	£34,154	£293,046	£0	£0	£0	£327,200
Y17/0710/SH	£258,450	£0	£0	£258,450	£0	£0	£258,450
20/1706/FH	£5,000	£5,000	£0	£0	£0	£0	£5,000
Total	£2,688,457	£276,564	£474,657	£496,927	£296,959	£1,143,350	£2,688,457

3.5.4 Of the £2,688,457 held on account by F&HDC as of 31st March 2022, some £1,937,236 is to be spent on services that are delivered by the District Council. The total outstanding amount to be transferred to Kent County Council (KCC) as of 31 March 2022 stands at £276,564. It should be noted that S106 monies assigned the reference 'Other 3rd parties' is exclusively for the Kent and Medway NHS. These monies will be released in due course in accordance with the Project Management procedures enacted by Development Management colleagues.

ANNEX A: The Regulatory Requirements for Infrastructure Funding Statements

The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019

Regulation 121A states:

- (1) Subject to paragraph (2), no later than 31st December in each calendar year a contribution receiving authority must publish a document ("the annual infrastructure funding statement") which comprises the following—
 - (a) a statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) ("the infrastructure list");
 - (b) a report about CIL, in relation to the previous financial year ("the reported year"), which includes the matters specified in paragraph 1 of Schedule 2 ("CIL report");
 - (c) a report about planning obligations, in relation to the reported year, which includes the matters specified in paragraph 3 of Schedule 2 and may include the matters specified in paragraph 4 of that Schedule ("section 106 report").
- (2) The first annual infrastructure funding statement must be published by 31st December 2020.
- (3) A contribution receiving authority must publish each annual infrastructure funding statement on its website.

	Community Infrastructure Levy (CIL) Report – Folkestone		
	& Hythe District Council Requirement	Amount	Comment
1	The matters to be included in the CIL report are—	Amount	Comment
а	the total value of CIL set out in all demand notices issued in the reported year	£934,277.81	
b	the total amount of CIL receipts for the reported year;	£1,368,101.10	
C	the total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year but which have not been allocated;	£0	'Allocated' means CIL sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. 'Allocated' also includes sums which will knowingly be passed to an external organisation but which are yet to be passed. Allocation from the strategic pot (i.e. the balance after accounting for administration and the Neighbourhood component) is in accordance with the CIL Governance arrangements adopted in June 2020 (i.e. the current reporting year) Full amount district and county proportion unallocated (figure provided) Full amount of admin and neighbourhood proportion allocated
d	the total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year;	£6,465.97	Admin % collected in previous years that has been allocated in the reported year
		£28,582.26	Neighbourhood proportion collected in previous years allocated in the reported year

е		the total amount of CIL expenditure for the reported year;	£394,681.01	Proportionate CIL receipts passed to KCC
			£57,853.80 £9,732.24	Town & Parish proportion CIL admin
				£57,853.80 was transferred to parish councils during the reported period
				Actual CIL expenditure during the reported year, regardless of when received, including 'Local CIL' allocations both where spent by the charging authority under CIL regulation 59E and 59F, and where passed to parish/town councils under regulation 59A or 59B, whether subsequently spent or not by that council. Also includes CIL passed to external organisations under regulation 59(4) whether subsequently spent or not; CIL spent on administration of CIL; CIL "expenditure" in regard to any land and infrastructure payment received as "In-Kind" CIL payments from the point any development on the land is commenced or completed, and CIL refunded due to overpayments.
f		the total amount of CIL receipts, whenever collected, which were allocated but not spent during the reported year;	£1,771,242.06	and one recommendation of the projection of the
g		in relation to CIL expenditure for the reported year, summary details of—		
	İ.	the items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item;	Nil	
	ii.	the amount of CIL spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part);	Nil	

	iii.	the amount of CIL spent on administrative expenses pursuant to regulation 61, and that amount expressed as a percentage of CIL collected in that year in accordance with that regulation;	£9,732.24 14.2% of the 5% CIL admin % was spent on CIL amin in 2021/22	5% of the total CIL receipts received during 2021/22 = £68,405.05 Monies set aside for CIL examination and associated work in 2022/23
h		in relation to CIL receipts, whenever collected, which were allocated but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item;	Nil	
i		the amount of CIL passed to—		
	i.	any parish council under regulation 59A or 59B; and	For the reported year - £57,853.80 Before the reported year - £118,193.49 Total =	As reported in the IFS 2021 Total CIL receipts passed to Town and Parish Councils up until 31 st March 2022
	ii.	any person under regulation 59(4)	£1,176,047.29 £394,681.01	Spending strategy allocates 35% CIL receipts to Kent County Council.
j.		summary details of the receipt and expenditure of CIL to which regulation 59E or 59F applied during the reported year including—		- ,

	i.	the total CIL receipts that regulations 59E and 59F applied to;	59E (funds reclaimed from parish councils) = NIL	No funds have been claimed back from parish councils (covered by Reg 59E)
			59F (figure retained for parish meetings) = Nil	
	ii.	the items of infrastructure to which the CIL receipts to which regulations 59E and 59F applied have been allocated or spent, and the amount of expenditure allocated or spent on each item;	Nil	
k		summary details of any notices served in accordance with regulation 59E, including—		
	i.	the total value of CIL receipts requested from each parish council;	Nil	
	ii.	any funds not yet recovered from each parish council at the end of the reported year;	Nil	
1		the total amount of—		

i.	CIL receipts for the reported year retained at the end of the reported year other than those to which regulation 59E or 59F applied;	Retained neighbourhood proportion £160,041.77	Accruals bases used. Not all CIL invoices had actually been paid by the developer
		Retained amount in the strategic pot (i.e. F&HDC and KCC) = £1,078,438.82	
		Retained admin proportion £64,990.25£	
		Total = £1,303,470.84	

ii.	CIL receipts from previous years retained at the end of the reported year other than those to which regulation 59E or 59F applied;	Retained Neighbourhood proportion 3,415.50	
		Retained amount in the strategic pot (i.e. F&HDC and KCC) = £463,217.22	
		Retained admin proportion £1,138.50	
		Total: £467,771.22	
iii.	CIL receipts for the reported year to which regulation 59E or 59F applied retained at the end of the reported year;	59E (funds reclaimed from parish councils) = NIL	received for parish meetings for the reported year (covered by Reg 59F):
		59F (figure retained for parish meetings) = Nil	

iv.	CIL receipts from previous years to which regulation 59E or	59E (funds
	59F applied retained at the end of the reported year.	reclaimed from
		parish councils)
		= NIL
		59F (figure
		retained for
		parish
		meetings) = Nil

Section 106 planning obligations

Reporting requirement (Schedule 2, Paragraph 3 and (optional) 4)	Sum/ Details
2 (a). the total amount of money to be provided under any planning obligations which were entered into during the reported year;	£723,627.88
2 (b). the total amount of money under any planning obligations which was received during the reported year;	£1,260,779.91
2 (c). the total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority;	£1,427,677.09

Reporting requirement (Schedule 2, Paragraph 3 and (optional) 4)	Sum/ Details
3 (d). summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of -	
(i) in relation to affordable housing, the total number of units which will be provided;	(i) 70
 (ii) in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided; 	(ii) 6 secondary school places
3 (e). the total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure;	£2,688,457
3 (f). the total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another party to spend i.e. Kent County Council);	£924,564.60
3 (g). in relation to monies (received under planning obligations) which were allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of allocated to each item;	

Reporting requirement (Schedule 2, Paragraph 3 and (optional) 4)	Sum/ Details
3 (h). in relation to monies (received under planning obligations) which were spent by the authority (Folkestone & Hythe District Council and Kent County	£924,564.60
Council)	Refer to Table 3.2 in the main report