

Call for Sites

Form to submit land to be considered for future new use(s).

(Landowners and Agents)

All organisations, agents or landowners who wish to put forward land for consideration as part of the Housing and Employment Land Availability Assessment or Local Greenspace and Open Space Land Availability Assessment, must complete this form.

CONTACT INFORMATION

1. Your details

Name:

Organisation (if applicable):

Address:

Telephone Number:

E-mail:

2. Details of the organisation/individual you are representing (if applicable)

Name:

Organisation (if applicable):

Address:

Telephone Number:

E-mail:

3. It may be necessary for an officer of the Council to visit and carry out a site survey unaccompanied. If there are access difficulties, please confirm contact details to enable a visit to be arranged:

SITE DETAILS

4. Site Address (**please include an OS map with site location**):

5. Site Area (hectares):

6. Current or Most Recent Land Use(s) (if vacant, state duration):

7. Site Description:

(include topography; existing structures / key physical features - particularly relevant if you regard most or all of the site as meeting the definition of 'previously developed land' in the Glossary of the National Planning Policy Framework)

8. Description of Adjoining Land Use(s):

(include existing structures and their scale / key physical features; please state where any adjoining land is in your ownership/control)

9. Planning History (please include planning application reference numbers):

10. Access - Is there currently direct site vehicular access or the ability to form an access from the adopted highway?

11. Do you legally control all the vehicular access from the public highway (e.g. you own any access route)?

WHAT USE(S) ARE YOU PROPOSING THE LAND FOR?

12. What use(s) are you submitting the site to be considered for?

- i) Residential
- ii) Self-build
- iii) Gypsy & Traveller site
- iv) Care Home (C2)
- v) Health
- vi) Employment
- vii) Retail
- viii) Education
- ix) Community & Leisure
- x) Blue & Green Infrastructure
- xi) Biodiversity Net Gain
- xii) Local Green Space (as described in paragraphs 105 to 107 in the NPPF)
- xiii) Other _____

FURTHER INFORMATION

13. Do you (or the organisation you represent) own the land in full? (If NO please list owner/ part owners with contact details):

14. Are there any relevant legal restrictions specific to the land e.g. covenants on the uses that may take place or the future form of development? (If YES please detail):

15. Please provide a copy of the official register title from the Land Registry (this will not be made public and will only be used by officers to check ownership and any restrictions).

Provided: Yes / No

16. Is the site currently vacant (and immediately available)? If not, please detail when and how the current activity/occupants can realistically cease/leave, including leasing information as relevant):

17. When do you envisage the proposed development / new use(s) will start on site?

- i) 0-5 years
- ii) 6-10 years
- iii) 11-15 years
- iv) 15+ years

18. When do you envisage proposed development / new use(s) will be completed on this site?

- i) 0-5 years
- ii) 6-10 years
- iii) 11-15 years
- iv) 15+ years

19. Please attach any supporting information that may help the local authority with the assessment of the site.

Additional information attached:

DATA PROTECTION STATEMENT – PRIVACY POLICY

Folkestone & Hythe District Council is the data controller for the personal information you provide in this form. The council's Data Protection Officer can be contacted at data.protection@folkestone-hythe.gov.uk.

The information collected from the call for sites process will be used by Folkestone & Hythe District Council to inform either the Housing and Employment Land Availability Assessment or

the Local Greenspace and Open Space Land Availability Assessment as well as subsequent components of the next Local Plan informed by those assessments.

By completing this form, you are accepting that the information within it **will be in the public domain** and as such, may be disclosed under the Environmental Information Regulations 2004. However, there is no wider duty or need to disclose information other than that which is statutory. Personal details, such as your name, telephone number, address and email will not be published at this stage.

Your personal information, including your name and contact details, will be retained for the purpose of keeping you informed about the plan-making process, such as any future consultations, but will be deleted 6 years after the end of the relevant plan-making cycle. Please contact planning.policy@folkestone-hythe.gov.uk if you would like your details removed.

For more information on your rights please see the council's privacy statement at: [Privacy policy | Folkestone & Hythe District Council \(folkestone-hythe.gov.uk\)](#)

DECLARATION

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, close enough that a fair-minded and informed observer, having considered the facts, could conclude that there was bias on the part of the decision-maker in the local planning authority in a decision made on the submitted site

Do any of the following statements apply to you and/or agent? Yes / No

With respect to the authority I am:

- A member of staff
- An elected member
- Related to a member of staff
- Related to an elected member.

If yes, please provide details of their name, role and how you are related to them:

I have provided the above information to the best of my knowledge.

Name:

Signature:

Date: