

Discretionary Fees and Charges 2026/27

VAT KEY	OS	Outside the scope of VAT
	S	Standard Rated
	E	Exempt
	NB	Non-business

Fee Type	Description of Fees and Charges	Units/ Comments	VAT Category	Approved charges for 2025/26 Without VAT if applicable	Approved Charges for 2025/26 with VAT if applicable	Approved charges for 2026/27 without VAT if applicable	Approved charges for 2026/27 with VAT if applicable
Governance & Finance							
Court Costs	Summons & Liability Order - Council Tax		E	100.00	100.00	100.00	100.00
Court Costs	Summons & Liability Order - Business Rates		E	174.00	174.00	174.00	174.00
Court Costs	Failure to submit Completion of Means Enquiry Form		E	70.00	70.00	70.00	70.00
Strategy & Resources - Legal							
Legal Fees	Development/planning agreements		OS	257.00	257.00	265.00	265.00
Legal Fees	Commercial property / lease		OS	720 to 1542	720 to 1542	745 to 1,600	745 to 1,600
Legal Fees	Transfer of miscellaneous land		OS	823 to 1234	823 to 1234	855 to 1,280	855 to 1,280
Legal Fees	Lease renewals		OS	617 to 926	617 to 926	650 to 960	650 to 960
Legal Fees	Licence to assign / underlet		OS	617 to 1131	617 to 1131	650 to 1,170	650 to 1,170
Legal Fees	Licences for alterations		OS	617 to 1131	617 to 1131	650 to 1,170	650 to 1,170
Legal Fees	Licences for land		OS	617 to 1131	617 to 1131	650 to 1,170	650 to 1,170
Legal Fees	Easements		OS	617 to 1131	617 to 1131	650 to 1,170	650 to 1,170
Legal Fees	Deed of surrender		OS	617 to 1131	617 to 1131	650 to 1,170	650 to 1,170
Legal Fees	Discharge of mortgages		OS	206.00	206.00	215.00	215.00
Legal Fees	Supplying copies of deed/misc. land documents per A4 photocopying charge		OS	0.55	0.55	0.60	0.60
Legal Fees	Hourly rate for providing services to external organisations or hourly rate to be applied in complex property/development transactions		S	214.17	257.00	221.90	266.28
Legal Leasehold administration fees (post Right To Buy matters)	Standard management information for pre-assignments		OS	257.00	257.00	265.00	265.00
Legal Leasehold administration fees (post Right To Buy matters)	Additional pre-assignment enquiries (questions outside of the standard pack)		OS	103.00	103.00	110.00	110.00
Legal Leasehold administration fees (post Right To Buy matters)	Notice of transfer / charge		OS	206.00	206.00	215.00	215.00
Legal Leasehold administration fees (post Right To Buy matters)	Notice of re-mortgage		OS	103.00	103.00	110.00	110.00
Legal Leasehold administration fees (post Right To Buy matters)	Deed of covenant		OS	155.00	155.00	160.00	160.00
Legal Leasehold administration fees (post Right To Buy matters)	Alteration/ improvements request		OS	206.00	206.00	215.00	215.00
Legal Leasehold administration fees (post Right To Buy matters)	Retrospective alteration/improvement consent		OS	360.00	360.00	375.00	375.00
Legal Leasehold administration fees (post Right To Buy matters)	Deed of Variation or Rectification		OS	206.00	206.00	215.00	215.00
Legal Leasehold administration fees (post Right To Buy matters)	Notice of Subletting		OS	103.00	103.00	106.00	106.00

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People & Customer Services - Digital and IT Services							
Street Naming and Numbering	Changing a property address		OS	100.00	100.00	104.00	104.00
Street Naming and Numbering	Registering a new property		OS	170.00	170.00	177.00	177.00
Street Naming and Numbering	New Street/Building (2-10 units)		OS	351.00	351.00	364.00	364.00
Street Naming and Numbering	New Street/Building (11-19 units)		OS	485.00	485.00	503.00	503.00
Street Naming and Numbering	New Street/Building (>20 units)		OS	525.00	525.00	544.00	544.00
Street Naming and Numbering	Additional unit		OS	38.00	38.00	40.00	40.00
Street Naming and Numbering	Changing a street name		OS	915.00	915.00	948.00	948.00
Street Naming and Numbering	Provision of historical information		OS	310.00	310.00	322.00	322.00
General sale of documents / photocopying	Photocopying per A4 sheet (black & white)		S	0.21	0.25	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A4 sheet (colour)		S	0.25	0.30	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A3 sheet (black & white)		S	0.33	0.40	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A3 sheet (colour)		S	0.38	0.45	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A1 sheet (black & white)		S	3.13	3.75	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A1 sheet (colour)		S	3.46	4.15	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A2 sheet (black & white)		S	3.13	3.75	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Photocopying per A2 sheet (colour)		S	3.46	4.15	Service not provided. Fee to be removed	Service not provided. Fee to be removed
General sale of documents / photocopying	Providing electronic copies (PDF or equivalent) per sheet		S	0.88	1.05	Service not provided. Fee to be removed	Service not provided. Fee to be removed

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People & Customer Services - Cemeteries							
Cemeteries - Purchase Fee	Children not exceeding 12		OS	311.00	311.00	323.00	323.00
Cemeteries - Purchase Fee	Person over 12 –purchase fee		OS	710.00	710.00	736.00	736.00
Cemeteries - Purchase Fee	Green Burials (Hawkinge Only)		OS	1256.00	1256.00	1,302.00	1,302.00
Cemeteries - Plot purchase, first interment & right to erect	Garden of remembrance (Lydd, Double Plot)		OS	759.00	759.00	787.00	787.00
Cemeteries - Plot purchase, first interment & right to erect	Garden of remembrance (New Romney, Double Plot)		OS	759.00	759.00	787.00	787.00
Cemeteries - Plot purchase, first interment & right to erect	Garden of remembrance (New Romney, Single Plot)		OS	475.00	475.00	493.00	493.00
Cemeteries - Digging Fees	Children -between 0-12		E	251.00	251.00	260.00	260.00
Cemeteries - Digging Fees	Person over 12 – single depth digging		OS	734.00	734.00	840.00	840.00
Cemeteries - Digging Fees	Person over 12 – double depth		OS	1086.00	1086.00	1,150.00	1,150.00
Cemeteries - Digging Fees	Person over 12 – triple depth		OS	1456.00	1456.00	1,510.00	1,510.00
Cemeteries - Other Fees	Exhumation Fee (at cost)	Variable rates - Full cost recovery	E	Variable	Variable	Variable	Variable
Cemeteries - Other Fees	Internment of ashes		OS	185.00	185.00	210.00	210.00
Cemeteries - Other Fees	Late internment		OS	178.00	178.00	185.00	185.00
Cemeteries - Other Fees	Spreading of ashes		OS	68.00	68.00	71.00	71.00
Cemeteries - Other Fees	Scattering of ashes under turf		OS	185.00	185.00	210.00	210.00
Cemeteries - Other Fees	Re-open fee		OS	111.00	111.00	115.00	115.00

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Cemeteries - Other Fees	Additional inscription		S	80.00	96.00	85.00	102.00
Cemeteries - Other Fees	Use of chapel		OS	183.00	183.00	195.00	195.00
Cemeteries - Other Fees	Memorials – 6 X 3		OS	314.00	314.00	326.00	326.00
Cemeteries - Other Fees	Vases		OS	121.00	121.00	126.00	126.00
Cemeteries - Other Fees	Kerbs for Children's Plot		OS	333.00	333.00	345.00	345.00
Cemeteries - Other Fees	Kerbs		OS	557.00	557.00	578.00	578.00
Cemeteries - Other Fees	Laying down unsafe memorial		OS	158.00	158.00	164.00	164.00
Cemeteries - Other Fees	Deed of grant - 25 year period		E	51.00	51.00	53.00	53.00
Cemeteries - Other Fees	Deed of grant - 50 year period		E	102.00	102.00	106.00	106.00
Cemeteries - Other Fees	Deed of grant - 75 year period		E	153.00	153.00	159.00	159.00
Cemeteries - Other Fees	Transfer of Deed of Grant		E	131.00	131.00	136.00	136.00
Cemeteries - Other Fees	Maintenance		E	122.00	122.00	150.00	150.00
Cemeteries - Other Fees	Reserved plot surcharge on use		OS	102.00	102.00	106.00	106.00
Cemeteries - Other Fees	Reservation fee		OS	102.00	102.00	106.00	106.00
Cemeteries - Other Fees	Family History Request - per request up to 3 names		E	40.00	40.00	42.00	42.00
Cemeteries - Other Fees	Family History Request - per request more than 3 names		E	79.00	79.00	82.00	82.00
Cemeteries - Other Fees	Replacement headstones - administration fee		E	64.00	64.00	70.00	70.00
Cemeteries - Other Fees	Burial where ashes are added - administration fee		E	64.00	64.00	70.00	70.00
Cemeteries - Other Fees	Mixing of two ashes - administration fee		E	64.00	64.00	70.00	70.00
Cemeteries - Other Fees	Public Health Funerals		E	376.00	376.00	390.00	390.00
People & Customer Services - Civic							
External hire of council meeting rooms to third parties	Council Chamber - Basic Hourly rate		E	45.00	45.00	47.00	47.00

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External hire of council meeting rooms to third parties	Council Chamber - Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee)	KALC (Kent Association of Local Councils) and relevant voluntary/Charity organisations 100% discount	E	77.00	77.00	80.00	80.00
External hire of council meeting rooms to third parties	Council Chamber - Hourly rate for Sundays & Bank Holidays (including Civic Warden fee)		E	85.00	85.00	89.00	89.00
External hire of council meeting rooms to third parties	Boulogne and Middleburg Room- Basic Hourly rate		E	34.00	34.00	36.00	36.00
External hire of council meeting rooms to third parties	Boulogne and Middleburg Room- Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee)		E	77.00	77.00	80.00	80.00
External hire of council meeting rooms to third parties	Boulogne and Middleburg Room- Hourly rate for Sundays & Bank Holidays (including Civic Warden fee)		E	85.00	85.00	89.00	89.00
External hire of council meeting rooms to third parties	Other meeting rooms - Basic Hourly rate		E	20.00	20.00	21.00	21.00
External hire of council meeting rooms to third parties	Other meeting rooms - Hourly rate after 7pm week day evenings & Saturday (including Civic Warden fee)		E	77.00	77.00	80.00	80.00
External hire of council meeting rooms to third parties	Other meeting rooms - Hourly rate for Sundays & Bank Holidays (including Civic Warden fee)		E	85.00	85.00	89.00	89.00
Lost/Unreturned ID cards	Charge to staff and tenants		E	12.00	12.00	13.00	13.00
Lost/Unreturned ID cards	Charge to contractors		E	12.00	12.00	13.00	13.00
Life Verifications	Completion of Proof of Life Certificates		S	17.50	21.00	18.33	22.00

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Planning and Building Control							
BNG Habitat Application Set up Fee	BNG Habitat Application Set up Fee	Small site (0-5ha)	OS	New Fee	New Fee	2,000.00	2,000.00
BNG Habitat Application Set up Fee	BNG Habitat Application Set up Fee	Medium site (5+ to 20ha)	OS	New Fee	New Fee	3,000.00	3,000.00
BNG Habitat Application Set up Fee	BNG Habitat Application Set up Fee	Large site (20+ to 40ha)	OS	New Fee	New Fee	5,000.00	5,000.00
Fast Track Application Fee	Fast Track Application Service - discharge of single conditions	Applies to applications for discharge of single conditions	S	New Fee	New Fee	208.33	250.00
Fast Track Application Fee	Fast Track Application Service - householder planning permission/proposed lawful development certificates	Applies to householder applications for planning permission, householder proposed LDCs in the first instance	S	New Fee	New Fee	833.33	1,000.00
Planning Pre-Application Charging Schedule	Fast track non-material amendment applications	Dealing with non-material amendments	S	New Fee	New Fee	416.67	500.00
Planning Administration Fee	Validation Administration Fee	Applies to returning invalid pre-app or planning applications after seeking additional information in the first instance.	S	10 % of application fee	10 % of application fee	10 % of application fee	10 % of application fee
Planning Application Administration Fee	Application amendment	Applies where scheme is submitted without have first sought pre-app or where scheme is not part of a PPA. * For 30 minutes	S	Corresponding Pre-app fee	Corresponding Pre-app fee	Corresponding Pre-app fee	Corresponding Pre-app fee
Planning Pre-Application Charging Schedule	Householder Drop In – General guidance including 30 minutes face to face meeting at the Civic Centre. No written notes and bookable only. *Not Pre-app advice. For residents only.		S	40.00	48.00	41.67	50.00
Planning Pre-Application Charging Schedule	Householder application - written advice only		S	141.67	170.00	145.83	175.00
Planning Pre-Application Charging Schedule	Householder extensions, alterations and others that impact a Listed Building - Written Fee		S	245.00	294.00	250.00	300.00
Planning Pre-Application Charging Schedule	Householder extensions, alterations and others that impact a Listed Building - Meeting Fee		S	400.00	480.00	412.50	495.00
Planning Pre-Application Charging Schedule	Non-domestic pre-app that requires input from a specialist officer (Arboricultural Officer of Conservation Officer)		S	New Fee	New Fee	Standard pre-app fee x 1.5	Standard pre-app fee x 1.5
Planning Pre-Application Charging Schedule	Non-domestic pre-app that requires input from 2 specialist officers		S	New Fee	New Fee	Standard pre-app fee x 2	Standard pre-app fee x 2

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Planning Pre-Application Charging Schedule	1 - 4 Dwellings (written)		S	375.00	450.00	387.50	465.00
Planning Pre-Application Charging Schedule	1-4 Dwellings (meeting and written)		S	612.50	735.00	633.33	760.00
Planning Pre-Application Charging Schedule	1-4 Dwellings Follow up (written)		S	187.50	225.00	191.67	230.00
Planning Pre-Application Charging Schedule	1-4 Dwellings Follow up (meeting and written)		S	333.33	400.00	341.67	410.00
Planning Pre-Application Charging Schedule	5-9 Dwellings (written)		S	658.33	790.00	679.17	815.00
Planning Pre-Application Charging Schedule	5 - 9 Dwellings (meeting and written)		S	941.67	1130.00	975.00	1,170.00
Planning Pre-Application Charging Schedule	5-9 Dwellings Follow up (written)		S	333.33	400.00	341.67	410.00
Planning Pre-Application Charging Schedule	5-9 Dwellings Follow up (meeting and written)		S	562.50	675.00	579.17	695.00
Planning Pre-Application Charging Schedule	10-49 Dwellings (meeting and written)		S	2916.67	3500.00	3,020.83	3,625.00
Planning Pre-Application Charging Schedule	10-49 Dwellings Follow up (written)		S	466.67	560.00	483.33	580.00
Planning Pre-Application Charging Schedule	10-49 Dwellings Follow up (meeting and written)		S	1166.67	1400.00	1,208.33	1,450.00
Planning Pre-Application Charging Schedule	50+ Dwellings (meeting and written)		S	4750.00	5700.00	4,920.83	5,905.00
Planning Pre-Application Charging Schedule	50+ Dwellings follow up (written)		S	916.67	1100.00	945.83	1,135.00
Planning Pre-Application Charging Schedule	50+ Dwellings follow up (meeting and written)		S	2333.33	2800.00	2,416.67	2,900.00
Planning Pre-Application Charging Schedule	Non-Domestic External alterations requiring planning permission - all uses		S	375.00	450.00	387.50	465.00
Planning Pre-Application Charging Schedule	Listed Buildings where no associated planning permission required (written)		S	204.17	245.00	208.33	250.00
Planning Pre-Application Charging Schedule	Listed Buildings where no associated planning permission required (written & meeting)		S	333.33	400.00	341.67	410.00

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Planning Pre-Application Charging Schedule	Trees with a Tree Preservation Order or in a Conservation Area		S	0.00	0.00	216.67	260.00
Planning Pre-Application Charging Schedule	Works to trees (meeting on site)		S	333.33	400.00	341.67	410.00
Planning Pre-Application Charging Schedule	Commercial Initial 30min Meeting no written advice		S	0.00	0.00	Bespoke	Bespoke
Planning Pre-Application Charging Schedule	Commercial up to 250m ² (inc advertisements) Written		S	166.67	200.00	170.83	205.00
Planning Pre-Application Charging Schedule	Commercial up to 250m ² (inc advertisements) Written & Meeting		S	300.00	360.00	308.33	370.00
Planning Pre-Application Charging Schedule	Commercial up to 500m ² (written)		S	283.33	340.00	291.67	350.00
Planning Pre-Application Charging Schedule	Commercial up to 500m ² (meeting & written)		S	466.67	560.00	483.33	580.00
Planning Pre-Application Charging Schedule	Commercial up to 1000m ²		S	1125.00	1350.00	1,162.50	1,395.00
Planning Pre-Application Charging Schedule	Commercial over 1000m ²		S	1133.13+437.50 per 500m2	1359.76+437.50 per 500m2	1,173.90 + 453.30 per 500m2	£1400+ £540 per 500m2
Planning Pre-Application Charging Schedule	Commercial over 1000m ² Follow up (written)		S	375.00	450.00	387.50	465.00
Planning Pre-Application Charging Schedule	Commercial over 1000m ² Follow up (written & meeting)		S	566.67	680.00	583.33	700.00
Planning Pre-Application Charging Schedule	All Other operations and developments including changes of use		S	666.67	800.00	687.50	825.00
Planning Pre-Application - Concessionary Fee	Charities and Parish Councils fees			50% of applicable fee	50% of applicable fee	50% of applicable fee	50% of applicable fee
Planning Performance Agreements	Planning Performance Agreements		S	Bespoke	Bespoke	Bespoke	Bespoke
Sale of Documents	Charging for monitoring legal agreements		S	Variable	Variable	Variable	Variable
Sale of Documents	Places and Policies Local Plan 2020	Hard Copy	S	23.13	27.76	24.00	28.80
Sale of Documents	Core Strategy Review 2022	Hard Copy	S	23.13	27.76	24.00	28.80
Standard Charges for the Erection of New Dwellings	The standard charges below relate to creation or construction of new dwellings each unit not exceeding 300m ² in floor area, for larger properties.						
Standard Charges for the Erection of New Dwellings	Full Plans Submission and site inspection - 1 new dwelling		S	984.66	1181.59	1,020.10	1,224.12
Standard Charges for the Erection of New Dwellings	Full Plans Submission and site inspection - 2 new dwelling		S	1363.38	1636.06	1,412.50	1,695.00

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Standard Charges for the Erection of New Dwellings	Full Plans Submission and site inspection - 3 new dwelling		S	1742.09	2090.51	1,804.80	2,165.76
Standard Charges for the Erection of New Dwellings	Full Plans Submission and site inspection - 4 new dwelling		S	2120.81	2544.97	2,197.20	2,636.64
Standard Charges for the Erection of New Dwellings	Full Plans Submission and site inspection - 5 new dwelling		S	2499.42	2999.30	2,589.40	3,107.28
Standard Charges for the Erection of New Dwellings	Building Notice Charge - 1 new dwelling	1 new dwelling	S	1181.59	1417.91	1,224.10	1,468.92
Standard Charges for the Erection of New Dwellings	Building Notice Charge - 2 new dwelling	2 new dwelling	S	1636.06	1963.27	1,695.00	2,034.00
Standard Charges for the Erection of New Dwellings	Building Notice Charge - 3 new dwelling	3 new dwelling	S	2090.51	2508.61	2,165.80	2,598.96
Standard Charges for the Erection of New Dwellings	Building Notice Charge - 4 new dwelling	4 new dwelling	S	2544.97	3053.97	2,636.60	3,163.92
Standard Charges for the Erection of New Dwellings	Building Notice Charge - 5 new dwelling	5 new dwelling	S	2999.30	3599.16	3,107.30	3,728.76
Standard Charges for the Erection of New Dwellings	Regularisation Charge - 1 new dwelling	1 new dwelling	E	1476.99	1476.99	1,530.20	1,530.20
Standard Charges for the Erection of New Dwellings	Regularisation Charge - 2 new dwelling	2 new dwelling	E	2045.07	2045.07	2,118.70	2,118.70
Standard Charges for the Erection of New Dwellings	Regularisation Charge - 3 new dwelling	3 new dwelling	E	2613.14	2613.14	2,707.20	2,707.20
Standard Charges for the Erection of New Dwellings	Regularisation Charge - 4 new dwelling	4 new dwelling	E	3181.22	3181.22	3,295.70	3,295.70
Standard Charges for the Erection of New Dwellings	Regularisation Charge - 5 new dwelling	5 new dwelling	E	3749.13	3749.13	3,884.10	3,884.10
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	1. Single Storey Garage up to 60m2	S	378.71	454.45	392.40	470.88
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	2. Single Storey Extension less than 10m2	S	605.95	727.14	627.80	753.36
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	3. Extension / loft conversion 10m2 - 40m2	S	757.43	908.92	784.70	941.64
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	4. Extension / loft conversion 40m2 - 100m2	S	908.92	1090.70	941.60	1,129.92

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Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	5. Conversion of Garage to Habitable Room up to 30m2	S	378.72	454.46	392.40	470.88
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	6. Recovering of roofs or cladding of walls to single dwellings	S	227.23	272.68	235.40	282.48
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	7. Electrical installation to a single dwelling	S	227.23	272.68	235.40	282.48
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	8. New / replacement windows (up to 4 windows per dwelling)	S	151.49	181.79	156.90	188.28
Standard Charges for Extensions & Alterations to Domestic Buildings	Full Plan Submission and Site Inspection	9. New / replacement windows over 4 windows per dwelling	S	227.23	272.68	235.40	282.48
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	1. Single Storey Garage up to 60m2		S	378.71	454.45	392.40	470.88
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	2. Single Storey Extension less than 10m2		S	605.95	727.14	627.80	753.36
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	3. Extension / loft conversion 10m2 - 40m2		S	908.92	1090.70	941.60	1,129.92
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	4. Extension / loft conversion 40m2 - 100m2		S	1090.70	1308.84	1,130.00	1,356.00
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	5. Conversion of Garage to Habitable Room up to 30m2		S	378.72	454.46	392.40	470.88
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	6. Recovering of roofs or cladding of walls to single dwellings		S	227.23	272.68	235.40	282.48
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	7. Electrical installation to a single dwelling		S	227.23	272.68	235.40	282.48

Discretionary Fees and Charges 2026/27

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Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	8. New / replacement windows (up to 4 windows per dwelling)		S	151.49	181.79	156.90	188.28
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table Above) and All Work to Non – Domestic Buildings.)	9. New / replacement windows over 4 windows per dwelling		S	227.23	272.68	235.40	282.48
Regularisation Charge	1. Single Storey Garage up to 60m2		E	568.07	568.07	588.50	588.50
Regularisation Charge	2. Single Storey Extension less than 10m2		E	908.93	908.93	941.60	941.60
Regularisation Charge	3. Extension / loft conversion 10m2 - 40m2		E	1136.15	1136.15	1,177.00	1,177.00
Regularisation Charge	4. Extension / loft conversion 40m2 - 100m2		E	1363.38	1363.38	1,412.50	1,412.50
Regularisation Charge	5. Conversion of Garage to Habitable Room up to 30m2		E	568.08	568.08	588.50	588.50
Regularisation Charge	6. Recovering of roofs or cladding of walls to single dwellings		E	340.85	340.85	353.10	353.10
Regularisation Charge	7. Electrical installation to a single dwelling		E	340.85	340.85	353.10	353.10
Regularisation Charge	8. New / replacement windows (up to 4 windows per dwelling)		E	227.24	227.24	235.40	235.40
Regularisation Charge	9. New / replacement windows over 4 windows per dwelling		E	340.85	340.85	353.10	353.10
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £5,000	S	281.67	338.00	291.80	350.16
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £10,000	S	411.67	494.00	426.50	511.80
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £20,000	S	606.67	728.00	628.50	754.20
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £30,000	S	818.33	982.00	847.80	1,017.36

Discretionary Fees and Charges 2026/27

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Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £40,000	S	960.83	1153.00	995.40	1,194.48
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Plan Submission with site inspection or Building Notice Charge	Up to estimated cost £50,000	S	1104.17	1325.00	1,143.90	1,372.68
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £5,000	E	405.60	405.60	420.20	420.20
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £10,000	E	592.80	592.80	614.10	614.10
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £20,000	E	873.60	873.60	905.00	905.00
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £30,000	E	1178.40	1178.40	1,220.80	1,220.80
Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £40,000	E	1383.60	1383.60	1,433.40	1,433.40

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Standard Charges for Alterations to a Single Domestic Buildings (Other Than Those Specified in Table 2) and All Work to Non – Domestic Buildings.	Regularisation Charge	Up to estimated cost £50,000	E	1590.00	1590.00	1,647.20	1,647.20
Sale of Documents	Sale of miscellaneous documents - Building Control. Actual charge based on staff time		S	Variable	Variable	Variable	Variable
Sale of Documents	Charge for Unauthorised work		S	Full application fees	Full application fees	Full application fees	Full application fees
Sale of Documents	Copy of Completion Certificate or Notice of Decision		S	75.00	90.00	77.70	93.24
Sale of Documents	Copy of Notice of Decision & Certificate		S	75.00	90.00	77.70	93.24
Sale of Documents	Site Inspection for completion certificate (Over 12 months)		S	120.00	144.00	124.30	149.16
Sale of Documents	Reopening applications that have not had a sit for more than 2 years		S	150.00	180.00	155.40	186.48
Sale of Documents	Administration charges for dangerous buildings, demolitions, historic buildings if the owner does not carry out the work	Per Hour	S	72.00	86.40	74.60	89.52
Sale of Documents	Additional inspections requested by the contractor	Per Visit	S	75.00	90.00	77.70	93.24
Sale of Documents	Requirement of additional inspections to be carried out over and above what is reasonable	Per Visit	S	75.00	90.00	77.70	93.24
Sale of Documents	Carry out structural design checking for other Councils through LABC	Per Hour	S	72.00	86.40	74.60	89.52

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Regulatory and Community Services - Parking							
Parking - Provision of white 'access' road markings (outside premises or private drive)	Analysis and survey work	per application	E	150.00	150.00	155.00	155.00
Parking - Provision of white 'access' road markings (outside premises or private drive)	Installation and maintenance (10 years)	per application	E	200.00	200.00	207.00	207.00
Regulatory and Community Services - Waste & Recycling							
Waste & Recycling	Bulky household collection (up to 3 items)		OS	54.50	54.50	56.50	56.50
Waste & Recycling	Bulky waste additional items (collected on the same visit)		OS	9.25	9.25	9.60	9.60
Waste & Recycling	Bulky household collection - soft-furniture (up to 3 items)		OS	54.50	54.50	56.50	56.50
Waste & Recycling	Bulky waste additional items - soft furniture (collected on the same visit)		OS	9.20	9.20	9.60	9.60
Waste & Recycling	Abortive visits (including scheduled collections not cancelled 1 working day in advance)		OS	30.65	30.65	31.80	31.80
Waste & Recycling	Cancelled visits - (including scheduled collections not cancelled 1 working day in advance)		OS	6.00	6.00	6.20	6.20
Waste & Recycling	Purple sacks (restrictions apply) - individual		OS	3.00	3.00	3.10	3.10
Waste & Recycling	Purple sacks (restrictions apply) - roll of 13 sacks		OS	38.25	38.25	39.60	39.60
Waste & Recycling	Supply & delivery of 140 litre wheeled bin		OS	45.45	45.45	47.10	47.10
Waste & Recycling	Supply & delivery of 180 litre wheeled bin		OS	63.85	63.85	66.10	66.10
Waste & Recycling	Supply & delivery of 240 litre wheeled bin		OS	61.00	61.00	63.20	63.20
Waste & Recycling	Supply & delivery of 360 litre wheeled bin		OS	97.00	97.00	100.50	100.50
Waste & Recycling	Supply & delivery of 1100 litre wheeled (plastic) Refuse bin		OS	313.35	313.35	324.60	324.60
Waste & Recycling	Supply & delivery of 1100 litre wheeled (metal) Refuse bin		OS	595.00	595.00	616.50	616.50
Waste & Recycling	Bin authorisation fee (2 wheeled bin)		OS	7.50	7.50	7.80	7.80
Waste & Recycling	Bin authorisation fee (4-wheeled bin)		OS	15.00	15.00	15.50	15.50
Waste & Recycling	Food waste collections, kerbside container		OS	18.60	18.60	19.30	19.30
Waste & Recycling	Food waste collections, kitchen caddy		OS	12.45	12.45	12.90	12.90
Waste & Recycling	New property container offer - "Launch Pack" (Up to 2WB, 2 Food + Box)		OS	124.40	124.40	128.90	128.90
Waste & Recycling	Black box recycling container		OS	18.70	18.70	19.40	19.40
Waste & Recycling	Purple box recycling container		OS	18.70	18.70	19.40	19.40
Waste & Recycling	Green waste collection - contribute towards purchase / loan of wheeled-bin		OS	38.25	38.25	39.60	39.60
Waste & Recycling	Green waste collection - annual charge for new subscription		OS	61.70	61.70	63.90	63.90
Waste & Recycling	Green waste collection - direct debit charge for new subscription		OS	61.70	61.70	63.90	63.90
Regulatory and Community Services - Lifeline Service							
Private Lifeline Charges		<i>NB: Equipment subject to VAT but client has option to complete VAT exemption form.</i>					
Private Lifeline Charges	GSM Dispersed Alarm	per week	S	5.00	6.00	5.00	6.00
Private Lifeline Charges	Lifeline unit (per week)	per week	S	3.67	4.40	3.67	4.40
Private Lifeline Charges	CO2 fall & flood detector	Quarterly charge	S	35.00	42.00	35.00	42.00
Private Lifeline Charges	GSM Falls Detector Pendant (quarterly charge)		S	17.50	21.00	17.50	21.00
Private Lifeline Charges	GPS Device	per week	S	5.42	6.50	5.42	6.50
Private Lifeline Charges	Universal sensor	Quarterly charge	S	18.33	22.00	18.33	22.00
Private Lifeline Charges	Epilepsy sensor	per week	S	6.96	8.35	6.96	8.35
Private Lifeline Charges	Property exit sensor		S	2.29	2.75	2.29	2.75
Private Lifeline Charges	Bed occupancy sensor	Quarterly	S	83.33	100.00	83.33	100.00

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Private Lifeline Charges	Bed sensory pad	per week	S	1.54	1.85	1.54	1.85
Private Lifeline Charges	Smoke detectors	per week	S	2.38	2.85	2.38	2.85
Private Lifeline Charges	Telephone extension lead		S	8.00	9.60	8.00	9.60
Private Lifeline Charges	Electrical extension lead		S	15.00	18.00	15.00	18.00
Private Lifeline Charges	Pendant		S	75.00	90.00	75.00	90.00
Private Lifeline Charges	Easy Press Adaptor		S	7.50	9.00	7.50	9.00
Private Lifeline Charges	Replacement pendant (used)		S	42.00	50.40	42.00	50.40
Private Lifeline Charges	Lost Dispersed Alarm Unit		S	145.00	174.00	145.00	174.00
Private Lifeline Charges	Lost Dispersed GSM Dispersed Alarm Unit		S	199.00	238.80	199.00	238.80
Private Lifeline Charges	Lost GPS Device		S	199.00	238.80	199.00	238.80
Private Lifeline Charges	Care assist	per week	S	4.10	4.92	4.10	4.92
Private Lifeline Charges	Big button phone	per unit	S	25.00	30.00	25.00	30.00
Private Lifeline Charges	Minuet pendants	per unit	S	105.00	126.00	105.00	126.00
Private Lifeline Charges	Installation charge		S	45.00	54.00	45.00	54.00
Private Lifeline Charges	Out of area installation charge		S	75.00	90.00	75.00	90.00
Private Lifeline Charges	Wristbands (per annum)		S	20.00	24.00	20.00	24.00
Private Lifeline Charges	Lone Worker scheme set-up	per person	S	5.67	6.80	5.67	6.80
Private Lifeline Charges	Lone Worker scheme part-time	per week	S	0.96	1.15	0.96	1.15
Private Lifeline Charges	Lone Worker scheme full-time	per week	S	1.21	1.45	1.21	1.45
Private Lifeline Charges	Donated Units (per week)	As per supporting people grant	S	2.33	2.80	2.33	2.80
Private Lifeline Charges	Lifeline Monitoring Charge		S	0.11	0.13	0.11	0.13
Private Lifeline Charges	Daily Check Calls	per quarter	S	15.00	18.00	15.00	18.00
Private Lifeline Charges	Daily Check Calls	per annum	S	60.00	72.00	60.00	72.00
Regulatory and Community Services - Hythe Swimming Pool							
Hythe Swimming Pool	Swimming – Adult		NB	5.55	5.55	5.70	5.70
Hythe Swimming Pool	Swimming – Junior		NB	3.60	3.60	3.70	3.70
Hythe Swimming Pool	Swimming – Senior		NB	3.60	3.60	3.70	3.70
Hythe Swimming Pool	Swimming – Off Peak		NB	4.00	4.00	4.10	4.10
Hythe Swimming Pool	Swimming – Disabled		NB	2.80	2.80	2.90	2.90
Hythe Swimming Pool	Swimming – Carer		NB	2.80	2.80	2.90	2.90
Hythe Swimming Pool	Organised Groups – Adults		NB	4.55	4.55	4.70	4.70
Hythe Swimming Pool	Organised Groups – Junior		NB	3.00	3.00	3.10	3.10
Hythe Swimming Pool	Family ticket (2 adults & 2 juniors or 1 adult & 3 juniors)		NB	14.50	14.50	15.00	15.00
Hythe Swimming Pool	Aqua Aerobics/Fit/Dance		E	6.80	6.80	7.00	7.00
Hythe Swimming Pool	Spectator Admission		S	0.83	1.00	0.83	1.00
Hythe Swimming Pool	Adult lessons – course of 10 (45 minute lessons)		E	101.40	101.40	105.10	105.10
Hythe Swimming Pool	Adult (front crawl) training - per session		E	6.80	6.80	7.00	7.00
Hythe Swimming Pool	Junior lessons – course of 10 (25 minute lessons)		E	69.70	69.70	72.20	72.20
Hythe Swimming Pool	Pool hire per hour (includes 1 lifeguard and up to 30 people)		NB	143.80	143.80	149.00	149.00
Hythe Swimming Pool	Teaching Pool hire per hour		NB	52.25	52.25	54.10	54.10
Hythe Swimming Pool	Club hire (Monday-Saturday) both pools		E	87.10	87.10	90.20	90.20
Hythe Swimming Pool	Club hire (Sunday) both pools		E	79.40	79.40	82.30	82.30
Hythe Swimming Pool	Lifeguard for clubs		E	15.15	15.15	15.70	15.70
Hythe Swimming Pool	Adult blue voucher book (12 tickets)		NB	55.50	55.50	57.00	57.00
Hythe Swimming Pool	Senior voucher book (12 tickets)		NB	36.00	36.00	37.00	37.00
Hythe Swimming Pool	Junior voucher book (12 tickets)		NB	36.00	36.00	37.00	37.00

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Hythe Swimming Pool	Disabled Voucher book (12 tickets)		NB	28.00	28.00	29.00	29.00
Hythe Swimming Pool	Aqua Aerobics yellow voucher books (12 tickets)		NB	68.00	68.00	70.00	70.00
Hythe Swimming Pool	School swimming teacher - per half hour		NB	11.10	11.10	11.50	11.50
Hythe Swimming Pool	School exclusive pool hire – per half hour (maximum 20 children)		NB	45.00	45.00	46.60	46.60
Hythe Swimming Pool	School exclusive pool hire – additional children		NB	2.15	2.15	2.20	2.20
Hythe Swimming Pool	Private lessons per half hour – 1 child		E	17.10	17.10	17.70	17.70
Hythe Swimming Pool	Private lessons 5 pre paid - 1 child		NB	76.95	76.95	79.70	79.70
Hythe Swimming Pool	Direct debit - annual advance payment		NB	255.15	255.15	264.30	264.30
Hythe Swimming Pool	Direct debit - monthly payment on a minimum 12 month contract		NB	22.45	22.45	23.30	23.30
Hythe Swimming Pool	Direct debit monthly payment - open contract (no minimum term can be cancelled at any time) subject to a joining fee see next line		NB	28.70	28.70	29.70	29.70
Hythe Swimming Pool	Joining fee for open contract direct debit		NB	20.05	20.05	20.80	20.80

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Regulatory & Community Services - Licensing, Environmental Health and Environmental Protection							
Taxi Licensing	Private Hire Driver		OS	377.20	377.20	377.20	377.20
Taxi Licensing	Dual Driver		OS	377.20	377.20	377.20	377.20
Taxi Licensing	Knowledge Test		OS	73.30	73.30	75.90	75.90
Taxi Licensing	Vehicle Licence – Annual		OS	300.00	300.00	300.00	300.00
Taxi Licensing	Vehicle Licence – Transfer		OS	111.00	111.00	115.00	115.00
Taxi Licensing	Vehicle Licence - Change of Ownership (no plates)		OS	55.60	55.60	57.60	57.60
Taxi Licensing	Vehicle Plate replacement		OS	25.60	25.60	26.50	26.50
Taxi Licensing	Driver Badge replacement		OS	25.60	25.60	26.50	26.50
Taxi Licensing	Single Vehicle Operator	5 years renewal	OS	130.00	130.00	130.00	130.00
Taxi Licensing	Multiple Vehicle Operator	5 years renewal	OS	1050.00	1050.00	1050.00	1,050.00
Taxi Licensing	Refund Processing Fee (surrendered Licence)		OS	27.80	27.80	28.80	28.80
Taxi Licensing	Copy of Paper Licence		OS	12.30	12.30	12.70	12.70
Taxi Licensing	Amend Paper Licence (change of address details)		OS	12.30	12.30	12.70	12.70
Miscellaneous Licensing	Dangerous Wild Animals Act 1964 & 1970	Every two years	OS	521.40	521.40	540.20	540.20

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Miscellaneous Licensing	Primate Licensing	Every Three years	OS	New Fee	New Fee 2026/27	540.20	540.20
Miscellaneous Licensing	Boarding in Kennels for Dogs Boarding For Cats (Part A)		OS	229.70	229.70	238.00	238.00
Miscellaneous Licensing	Selling Animals As Pets (Part A)		OS	229.70	229.70	238.00	238.00
Miscellaneous Licensing	Home boarding for Dogs (6 or more animals), Dog Day Care, Home boarding Agent (Part A)		OS	207.50	207.50	215.00	215.00
Miscellaneous Licensing	Home boarding for Dogs (5 or less animals) (Part A)		OS	184.30	184.30	190.90	190.90
Miscellaneous Licensing	Breeding of Dogs (Part A)		OS	207.50	207.50	215.00	215.00
Miscellaneous Licensing	Keeping/Training Animals for Exhibition (5 or less animals) (Part A)		OS	184.30	184.30	190.90	190.90
Miscellaneous Licensing	Keeping/Training Animals for Exhibition (6 or more animals) (Part A)		OS	229.70	229.70	238.00	238.00
Miscellaneous Licensing	1 year Licence (Part B)		OS	141.00	141.00	146.10	146.10
Miscellaneous Licensing	2 year Licence (Part B)		OS	219.70	219.70	227.60	227.60
Miscellaneous Licensing	3 year Licence (Part B)		OS	285.10	285.10	295.40	295.40
Miscellaneous Licensing	Hiring of Horses (Part A)		OS	207.50	207.50	215.00	215.00

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Licensing - Request for Variations	Administrative amendment only		OS	25.60	25.60	26.50	26.50
Licensing - Request for Variations	Inspector visit (if required)		OS	100.00	100.00	103.60	103.60
Licensing - Other Charges	Request for re-inspection (for all licences) plus vet fees if applicable		OS	100.00	100.00	103.60	103.60
Licensing - Other Charges	Zoo Licence Act 1982		OS	1494.10	1494.10	1,650.00	1,650.00
Licensing - Other Charges	LA Inspector per hour		OS	38.90	38.90	40.30	40.30
Licensing - Other Charges	Veterinary fees (all animal licences) - recharged at cost.	Variable rates - Full cost recovery	OS	Variable	Variable	Variable	Variable
Licensing - Other Charges	Street Trading Consent/Licence (Annual)		OS	369.50	369.50	382.80	382.80
Licensing - Other Charges	Street Trading Consent (3 month)		OS	151.00	151.00	156.40	156.40
Licensing - Other Charges	Non mobiles > 25 feet in length		OS	1006.10	1006.10	1,042.30	1,042.30
Licensing - Other Charges	Stall per foot per day - Sandgate Road and Guildhall Street - regular stall holders		OS	1.20	1.20	1.25	1.25
Licensing - Other Charges	Stall per foot per day - Sandgate Road and Guildhall Street - casual stall holders		OS	2.30	2.30	2.40	2.40
Licensing - Other Charges	Street Trading Licence (Lanterns) - per stall per day	per foot	OS	5.60	5.60	5.80	5.80
Licensing - Other Charges	New Markets - Number of stalls 5-20	Max of 14 days	OS	175.30	175.30	181.60	181.60
Licensing - Other Charges	New Markets - Number of stalls 5-20	15 - 52 days	OS	646.80	646.80	670.10	670.10
Licensing - Other Charges	New Markets - Number of stalls 5-20	53 + days	OS	1293.50	1293.50	1,340.10	1,340.10
Licensing - Other Charges	New Markets - Number of stalls 21+	Max of 14 days	OS	260.70	260.70	270.10	270.10
Licensing - Other Charges	New Markets - Number of stalls 21+	15 - 52 days	OS	970.70	970.70	1,005.60	1,005.60
Licensing - Other Charges	New Markets - Number of stalls 21+	53 + days	OS	1940.10	1940.10	2,009.90	2,009.90
Licensing - Other Charges	New Markets - Town Centre Commercial Bookings Thurs-Sat Only (No bookings Sun-Wed)	Per day	OS	218.60	218.60	226.50	226.50
Pavement Licenses	New applications	In 2024 the Levelling Up and Regeneration Act 2023 introduced a permanent pavement licensing regime in a statutory fee cap for both new licence applications of £500 and renewals of £350. The maximum	OS	500.00	500.00	500.00	500.00
Pavement Licenses	Renewal applications		OS	350.00	350.00	350.00	350.00

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Boat Licensing	Canoe and paddle boards - annual		OS	36.40	36.40	37.70	37.70
Boat Licensing	Canoe and paddle boards - seasonal		OS	24.40	24.40	25.30	25.30
Boat Licensing	Boat - annual		OS	59.60	59.60	61.70	61.70
Boat Licensing	Boat - seasonal		OS	37.80	37.80	39.20	39.20

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Scrap Metal Licensing	Scrap Metal Licensing						
Scrap Metal Licensing	Grant of site licence		OS	643.50	643.50	666.70	666.70
Scrap Metal Licensing	Renewal of site licence		OS	603.50	603.50	625.20	625.20
Scrap Metal Licensing	Collectors licence		OS	376.10	376.10	389.60	389.60
Scrap Metal Licensing	Variation of licence		OS	82.20	82.20	85.20	85.20
Scrap Metal Licensing	Change of details		OS	67.80	67.80	70.20	70.20
Personal & Premises Licences	Personal - Acupuncture, ear piercing, electrolysis & semi-permanent ink		OS	240.80	240.80	249.50	249.50
Personal & Premises Licences	Personal - Tattooing Registration		OS	383.90	383.90	397.70	397.70
Personal & Premises Licences	Personal - Sex Shop Consent		OS	2571.30	2571.30	2,663.90	2,663.90
Personal & Premises Licences	Personal - Change to Registration		OS	133.20	133.20	138.00	138.00
Personal & Premises Licences	Personal - change of detail to licence that does not require an officer visit		OS	12.90	12.90	13.40	13.40
Premise Licence Pre-Application Schedule	Premises Licence Pre-application Advice Meeting 90 mins		S	99.92	119.90	103.50	124.20
Sexual Entertainment Venues as licensed under Schedule 3 Local Government (Miscellaneous Provisions) Act 1982	License Application	Per application	OS	3831.50	3831.50	3,831.50	3,831.50
Sexual Entertainment Venues as licensed under Schedule 3 Local Government (Miscellaneous Provisions) Act 1982	License Renewal	Per application	OS	3831.50	3831.50	3,831.50	3,831.50
Sexual Entertainment Venues as licensed under Schedule 3 Local Government (Miscellaneous Provisions) Act 1982	License Transfer	Per application	OS	3831.50	3831.50	3,831.50	3,831.50
Sexual Entertainment Venues Licenses	Copy of Paper Licence	Per copy	S	18.50	22.20	18.50	22.20
Dog Control	Kennelling per night		OS	32.00	32.00	33.20	33.20
Dog Control	Out of hours dog collection		OS	71.00	71.00	73.60	73.60
Dog Control	Veterinary fees at cost	Variable rates - Full cost recovery	OS	Variable	Variable	Variable	Variable
Dog Control	Microchip fee		OS	25.00 to 35.00	25.00 to 35.00	25.90 to 36.30	25.90 to 36.30
Dog Control	Flea treatment (dependant on size of the dog)		OS	25.00 to 35.00	25.00 to 35.00	25.90 to 36.30	25.90 to 36.30
Dog Control	Worming (dependant on size of the dog)		OS	18.00 to 23.00	18.00 to 23.00	18.65 to 23.80	18.65 to 23.80
Dog Control	Vaccination charge		OS	40.00	40.00	41.40	41.40
Pollution Environmental Health	Contaminated land search fee		OS	191.62	191.62	198.50	198.50

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Pollution Environmental Health	Hourly fee for works in default (returning seized goods and removal of fly posting)		OS	25.00	25.00	25.90	25.90
Food and Safety	Certificate for voluntary surrender of unfit food (Including 1 hour officer time)		OS	117.60	117.60	121.80	121.80
Food and Safety	Plus officer time per additional hour		OS	53.40	53.40	55.30	55.30
Food and Safety	Export Health Certificate		OS	112.10	112.10	116.10	116.10
Food and Safety	Food export certificate - additional charges	per hour	OS	103.90	103.90	107.60	107.60

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Food and Safety	Food Hygiene Scheme - re-rating	per application	E	185.00	185.00	191.70	191.70
Private Water Supply Sampling	Risk assessments(If carried out by contractor)	per hour	OS	150.00	150.00	155.40	155.40
Private Water Supply Sampling	Risk assessments(If carried out by SDC staff)	per hour	OS	75.00	75.00	77.70	77.70
Private Water Supply Sampling	Mileage	per mile	OS	0.93	0.93	1.00	1.00
Private Water Supply Sampling	Sampling	per visit	OS	100.00	100.00	103.60	103.60
Private Water Supply Sampling	Analysis and courier (first sample)	first sample	OS	50.00	50.00	51.80	51.80
Private Water Supply Sampling	Additional sample	per additional sample	OS	30.00	30.00	31.10	31.10

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Caravan Site Licensing	New application Band A (single pitch)	Band A (single pitch)	E	0.00	0.00	0.00	0.00
Caravan Site Licensing	New application Band B (2 - 10 pitches)	Band B (2 - 10 pitches)	E	669.00	669.00	693.10	693.10
Caravan Site Licensing	New application Band C (11 - 25 pitches)	Band C (11 - 25 pitches)	E	778.80	778.80	806.80	806.80
Caravan Site Licensing	New application Band D (26 - 50 pitches)	Band D (26 - 50 pitches)	E	959.60	959.60	994.10	994.10
Caravan Site Licensing	New application Band E (51 - 100 pitches)	Band E (51 - 100 pitches)	E	1294.50	1294.50	1,341.10	1,341.10
Caravan Site Licensing	New application Band F (101 - 200 pitches)	Band F (101 - 200 pitches)	E	1985.60	1985.60	2,057.10	2,057.10
Caravan Site Licensing	New application Band G (201 - 400 pitches)	Band G (201 - 400 pitches)	E	3345.50	3345.50	3,465.90	3,465.90
Caravan Site Licensing	New application Band H (401 - 800 pitches)	Band H (401 - 800 pitches)	E	6067.50	6067.50	6,285.90	6,285.90
Caravan Site Licensing	Annual fee Band A	Band A	E	0.00	0.00	0.00	0.00
Caravan Site Licensing	Annual fee Band B	Band B	E	397.20	397.20	411.50	411.50
Caravan Site Licensing	Annual fee Band C	Band C	E	505.90	505.90	524.10	524.10
Caravan Site Licensing	Annual fee Band D	Band D	E	687.80	687.80	712.60	712.60
Caravan Site Licensing	Annual fee Band E	Band E	E	1023.90	1023.90	1,060.80	1,060.80
Caravan Site Licensing	Annual fee Band F	Band F	E	1712.70	1712.70	1,774.40	1,774.40
Caravan Site Licensing	Annual fee Band G	Band G	E	3073.80	3073.80	3,184.50	3,184.50
Caravan Site Licensing	Annual fee Band H	Band H	E	5796.80	5796.80	6,005.50	6,005.50
Caravan Site Licensing	Transfer Band A	Band A	E	0.00	0.00	0.00	0.00
Caravan Site Licensing	Transfer Band B to Band H	Band B to Band H	E	72.80	72.80	75.40	75.40
Caravan Site Licensing	Amendment Band A (single pitch)	Band A (single pitch)	E	0.00	0.00	0.00	0.00
Caravan Site Licensing	Amendment Band B to Band H	Band B to Band H	E	103.30	103.30	107.00	107.00
Caravan Site Licensing	Site rules Band A (single pitch)	Band A (single pitch)	E	0.00	0.00	0.00	0.00
Caravan Site Licensing	Site rules Band B to Band H	Band B to Band H	E	48.70	48.70	50.50	50.50
Caravan Site Licensing	Application for Fit & Proper Person Register - Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020		E	246.40	246.40	255.30	255.30

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Housing - HRA and Leasehold Services							
Housing Revenue Account	Garage rental deposit	On commencement of agreement	OS	105.00	105.00	110.00	110.00
Housing Revenue Account	Garages let to SDC tenants	Per week	OS	15.01	15.01	15.60	15.60
Housing Revenue Account	Garages let privately	Per week	S	15.01	18.01	15.60	18.72
Housing Revenue Account	Parking spaces let to SDC tenants	Per week	E	4.75	4.75	4.90	4.90
Housing Revenue Account	Parking spaces let privately	Per week	S	4.75	5.70	4.90	5.88
Housing Revenue Account	Stores	Per week	E	30.00	30.00	31.10	31.10
Housing Revenue Account	Hire of scooter store	Per week	E	3.29	3.29	3.40	3.40
Housing Revenue Account	Lounge hire - sheltered accommodation	Per hour	E	18.20	18.20	18.90	18.90
Housing Revenue Account	Guest rooms - sheltered accommodation	Per night	E	37.32	37.32	38.70	38.70
Housing Revenue Account	Hardwired Lifeline for Council tenants (VAT is zero rated for clients with disabilities)	Per week	S	4.04	4.85	5.15	6.18
Housing Revenue Account	Dispersed Lifeline for Council tenants (VAT is zero rated for clients with disabilities)	Per week	S	3.67	4.40	3.67	4.40
Housing Revenue Account	Item collection fee	Per instance	S	85.83	103.00	88.90	106.68
Housing Revenue Account	Controlled Entry Visit	Per instance	S	125.00	150.00	129.50	155.40
Supporting People	Full Sheltered	Per week	E	13.98	13.98	14.50	14.50
Supporting People	Shed	Per week	E	4.95	4.95	5.10	5.10
Supporting People	Sale of land, including ad hoc land disposals - administration fee		S	341.67	410.00	354.00	424.80
Leasehold services	Arrears administration fee	Stage 3 arrears cases	E	83.27	83.27	86.30	86.30
Leasehold services	Major works service charge management fee	per major works (total cost of works)	E	10.00%	10.00%	10.00%	10.00%
Leasehold services	Lease enfranchisement	Per case	E	249.60	249.60	258.60	258.60
Leasehold services	Sewage/pump station management fee	per property	E	122.02	122.02	122.02	122.02
Leasehold services	Leasehold management fee (leasehold/shared ownership/HRA commercial)	per property	E	250.00	250.00	250.00	250.00
Housing Standards	Non-Statutory Inspection fee	Per inspection	S	149.17	179.00	154.17	185.00
Regulatory and Community Services - Land Hire							
Hire Of Land and Events	Refundable deposit - non-commercial events(minimum of £100)	Sliding scale	OS	sliding scale up to £514	sliding scale up to £514	sliding scale up to £514	sliding scale up to £514
Hire Of Land and Events	Small non-commercial events (excluding Boot Fairs) - hire charge		S	166.45	199.74	166.45	199.74
Hire Of Land and Events	Charitable/Community events - hire charge		S	49.94	59.93	49.94	59.93
Hire Of Land and Events	Boot Fairs		S	321.76	386.11	321.76	386.11
Hire Of Land and Events	Commercial events hire charge (per day)	Per day	S	1386.60	1663.92	1386.60	1663.92
Hire Of Land and Events	Refundable deposit - commercial events (minimum of £500)	Sliding scale	OS	sliding scale up to £1028	sliding scale up to £1028	sliding scale up to £1028	sliding scale up to £1028

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Hire Of Land and Events	Arranging TPC road closure (admin fee)		S	38.86	46.63	38.86	46.63
Hire Of Land and Events	Small Commercial Events	Per day	S	55.51	66.61	55.51	66.61
Hire Of Land and Events	Exercise class/event	Per class/ event	S	11.13	13.36	11.13	13.36
Hire Of Land and Events	Cleaning & restocking charge for use of WCs used by event organiser	Some exemptions available on request	S	146.39	175.67	146.39	175.67
Outdoor Sports and Recreation	Football with Changing Facilities (11vs11) - obsolete from 26/27		NB	100.30	100.30	100.30	100.30
Outdoor Sports and Recreation	Football with Changing Facilities (11vs11) Concession - obsolete from 26/27		NB	69.00	69.00	69.00	69.00
Outdoor Sports and Recreation	Football with Changing Facilities (11vs11) - no net provided		NB	83.30	83.30	83.30	83.30
Outdoor Sports and Recreation	Football with Changing Facilities (11vs11) Concession - no net provided		NB	63.70	63.70	63.70	63.70
Outdoor Sports and Recreation	Football with Changing Facilities (9vs9)		NB	75.50	75.50	75.50	75.50
Outdoor Sports and Recreation	Football with Changing Facilities (9vs9) Concession		NB	51.80	51.80	51.80	51.80
Outdoor Sports and Recreation	Football with Toilet Facilities Only (11vs11) - obsolete from 26/27		NB	85.00	85.00	85.00	85.00
Outdoor Sports and Recreation	Football with Toilet Facilities Only (11vs11) Concession - obsolete from 26/27		NB	58.30	58.30	58.30	58.30
Outdoor Sports and Recreation	Football with Toilet Facilities Only (11vs11) - no net provided		NB	72.30	72.30	72.30	72.30
Outdoor Sports and Recreation	Football with Toilet Facilities Only (11vs11) Concession - no net provided		NB	52.90	52.90	52.90	52.90
Outdoor Sports and Recreation	Football with Toilet Facilities Only (9vs9)		NB	63.80	63.80	63.80	63.80
Outdoor Sports and Recreation	Football with Toilet Facilities Only (9vs9) Concession		NB	43.20	43.20	43.20	43.20
Allotment Fees	Royal Military Canal: Allotments (Green Lane) Full Plot		OS	53.35	53.35	55.30	55.30
Allotment Fees	Royal Military Canal: Allotments (Green Lane) Half Plot		OS	27.34	27.34	28.30	28.30

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Corporate Assets & Development							
Shingle Extraction	Annual fee up to 120,000 cubic metres		OS	N/A	N/A	Deleted Fee	Deleted Fee
Beach Huts	Abus Diskus padlock and admin		S	86.75	89.18	89.90	107.88
Beach Huts	Pair of keys and admin		S	25.25	25.95	26.20	31.44
Beach Huts	Postage of new keys		E	1.03	1.05	0.00	0.00
Corporate Transactions - Estates	Disposition of land and property, including licence transactions – Admin Fee		S	338.39	406.07	350.60	420.72
Memorial Benches & trees	Standard cost of a donated memorial bench, new plaque and 10 years mtce		OS	2091.98	2091.98	2,167.30	2,167.30
Memorial Benches & trees	Standard cost of a refurbished donated memorial bench, new plaque and 10 years mtce (limited availability)		OS	1228.97	1228.97	1,273.20	1,273.20
Memorial Benches & trees	Standard cost of a refurbished donated memorial bench, existing plaque and 10 years mtce		OS	1081.46	1081.46	1,120.40	1,120.40
Memorial Benches & trees	New or additional plaque	Per plaque	OS	154.20	154.20	159.80	159.80
Memorial Benches & trees	Cost of planted memorial tree	Per tree	OS	1200.00	1200.00	1,245.00	1,494.00
Memorial Benches & trees	To install a concrete plinth for new memorial bench locations.		OS	New Fee	New Fee	200.00	200.00