

## Notice to Terminate Tenancy

I hereby give you notice that it is my intention to terminate the tenancy of:

Garage / Parking Space / Store / Address	
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Tenant's Name	
Home Address	
Mobile telephone	
Landline telephone	
Email address	

You must give at least 1 weeks' notice of your intention to end your tenancy. The 1 weeks' notice must always take effect from a Monday and your termination date will be a Sunday. **If you could ensure the garage is clear of possessions and rubbish, otherwise you could be charged for the removal once the garage is inspected.**

### Returning keys

Clearly labelled keys should be returned to the main Council offices no later than 12 noon on the Monday after the tenancy ends. Keys should be returned on a Friday or a Monday, if possible, as we have staff available on these days to accept keys.

Name	
Signed	
Date	

Please return to: Folkestone & Hythe District Council, Civic Centre, Castle Hill Avenue, Folkestone CT20 2QY. Signed forms can also be emailed to [garages@folkestone-hythe.gov.uk](mailto:garages@folkestone-hythe.gov.uk)