

Charitable / Not For Profit Non-Domestic Rate Relief Appeal

Name of ratepayer making application	
Property you wish to claim relief for	
Business Rates account number	
Name of Organisation	
Contact E-mail address	
Contact Phone number	
Contact address (if different from above)	
Section under which relief is being claimed (Please highlight relevant one)	<input type="checkbox"/> Mandatory (Section 43) <input type="checkbox"/> Discretionary (Section 47)

Our decision was reached based on the information you provided to us in your original application using the qualifying criteria in our policy. The reason for the reduction in the level of relief awarded or the refusal to award relief was stated on the decision letter.

Our policy is available from the council website: www.folkestone-hythe.gov.uk

To appeal you must demonstrate:

1. That the wrong information was supplied with your application or that information was missing or insufficient. The correct or additional information should be given below and documentary evidence supplied if necessary.

2. Please state which of the qualifying criteria you consider the council has assessed incorrectly and supply additional information that may be considered to support your appeal?

I would like the application for discretionary rate relief to be reconsidered taking in to account the above information. I certify that the information given above is to the best of my knowledge and belief.

Signed _____ **Date** _____

Capacity of Signing for the organisation/body _____

We will use the information you have given us to consider your appeal. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to. Folkestone & Hythe District Council is the data controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use that information, you can ask.

If you have any queries please contact the Business Rates Team on 01303 853223.

Returning this form:

Please fill in and send this form to:

Business Rates, Folkestone & Hythe District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent, CT20 2QY

Telephone Corporate Debt: 01303 853223 Email: business.rates@folkestone-hythe.gov.uk