Mr Michael J Hetherington BSc (Hons) MA MRTPI
c/- Shepway Core Strategy Examination Programme Office
Shepway District Council
Civic Centre
Castle Hill Avenue
Folkestone, Kent, CT20 2QY

14th December 2012

Dear Mr Hetherington

Re: Shepway Core Strategy Examination: Proposed Modifications

Further to your discussions with the Programme Officer, I would like to confirm that we will submit the following documents to you by 14th January 2013:

- Proposed Modifications
- Copy of all the representations received
- Summary of the issues raised
- Cabinet report approving the proposed modifications
- Annual Monitoring Report 2012
- Pack of supporting documents including the revised Sustainability Appraisal and Non Technical Summary dated October 2012; the Addendum to the January 2012 Habitat Regulations Assessment dated September 2012; and the Technical Note: Windfalls, Housing Supply & Policy Update dated September 2012

If there is anything else you require, please let us know.

We would also appreciate your advice regarding the format and timescale for any further public hearing session. For example, will the format be the same as the May 2012 hearings, commencing with guidance notes, matters, issues and questions, and the production of further statements? It would also be useful if you could give an indication as to when you might wish to hold any public hearing sessions in order that we can give some early consideration to the booking of accommodation and equipment and the publicising of any such sessions.

Yours sincerely

[Signature]

David Shore
Planning Policy and Economic Development