

**Folkestone & Hythe District Council (LPA) / Otterpool
Park Promoter
Pre-application Meeting Actions**

**Folkestone and Hythe District Council, Civic Centre
1 November 2018, 10.30 – 13.00**

Attendees:

Chris Lewis, Folkestone & Hythe District Council
(LPA)
James Farrar, Folkestone & Hythe District
Council (LPA)
James Hammond, Folkestone and Hythe District
Council (LPA)
Poppy Carmody-Morgan, Quod (promoter)
Julia Wallace, Folkestone & Hythe District
Council (promoter)
Andy Jarrett, Folkestone & Hythe District Council
(promoter)
Rebecca Kearney, Arcadis (Promoter)

PPA Actions

- Draft CSPR Regulation 19 (Local Plan) going to Cabinet shortly for approval to go out to public consultation
- Promoter to share draft list of infrastructure to LPA no later than next week including trigger points to inform IDP
- LPA (JF) to organise follow up heritage meeting with HE to discuss parameter plans and design control
- Promoter is trying to organise a meeting with Sport England
- LPA and promoter to commission separate legal note on approach to / structure of s.106 agreement
- LPA to explore potential for pre-panel briefing with Chair of panel prior to full review
- 16th January confirmed for pre-application briefing to Full Council – JW to secure on agenda
- Next PPA meeting 15th November, topics include:
 - Education Strategy (promoter to share Education Strategy Paper)
 - Viability briefing to BPS (subject to availability of promoter/LPA consultants)
 - Run-through of presentation/material for Place Panel
- Remaining PPA meetings to move to alternate weeks from Collaboration Board meetings; fortnightly PPA meetings scheduled subject to need/demand

Housing Strategy

- Evidence base for Housing Strategy should include Council's Healthier Housing Strategy (2018-2023) which also includes evidence base from SHMA
- Promoter to share draft Housing Strategy for further Council input